

MORGAN COUNTY DISTRICT ATTORNEY'S OFFICE
8TH Judicial Circuit
PRETRIAL INTERVENTION PROGRAM (PTIP)

MONTHLY REPORTING INSTRUCTIONS

Monthly reporting dates are as scheduled below, beginning at 8:30AM until 4:00PM. Closed for lunch from 12:00PM to 1:00PM. **YOU ARE REQUIRED TO APPEAR ON ONE OF THE FOLLOWING MONITORING DATES EACH MONTH. YOU ARE REQUIRED TO APPEAR FOR MONTHLY DRUG SCREENS**, as your color is called. If the Courthouse is closed due to inclement weather conditions or any other unforeseen circumstance, you are to report the next business day the Courthouse is open. For Courthouse closings, check the Morgan County Website at: <http://www.co.morgan.al.us/>.

<u>Reporting Dates for 2020</u>			
January 2 nd , 3 rd & 6 th	April 1 st , 2 nd & 3 rd	July 6 th , 7 th & 8 th	October 1 st , 2 nd & 5 th
February 3 rd , 4 th & 5 th	May 1 st , 4 th & 5 th	August 3 rd , 4 th & 5 th	November 2 nd , 3 rd & 4 th
March 2 nd , 3 rd & 4 th	June 2 nd , 3 rd & 4 th	September 1 st , 2 nd & 3 rd	December 1 st , 2 nd & 3 rd

<u>Reporting Dates for 2021</u>			
January 4 th , 5 th & 6 th	April 1 st , 2 nd & 5 th	July 1 st , 2 nd & 6 th	October 1 st , 4 th & 5 th
February 1 st , 2 nd & 3 rd	May 3 rd , 4 th & 5 th	August 2 nd , 3 rd & 4 th	November 1 st , 2 nd & 3 rd
March 1 st , 2 nd & 3 rd	June 1 st , 2 nd & 3 rd	September 1 st , 2 nd & 3 rd	December 1 st , 2 nd & 3 rd

State Holidays and Observances

January - New Year's Day &
 Martin Luther King/Robert E. Lee Day
 February - President's Day
 April - Good Friday & Confederate Memorial Day

May - Memorial Day
 June - Jefferson Davis' Birthday
 July - Independence Day
 September - Labor Day

October - Columbus Day
 November - Veterans Day &
 Thanksgiving Day (Th&Fr)
 December - Christmas Eve & Day

PAYMENT INSTRUCTIONS FOR COURT COSTS/RESTITUTION

Court Costs and Restitution payments are to be made every month. Payments are made at the Clerk's Office **PRIOR** to reporting to this office every month. If your case number begins with "CC", "DC" or "TR", you will make your payments at the Circuit Clerk's Office located on the 4th floor. The Clerk's Office is open 8:00AM to 4:30PM, Monday-Friday. No Personal Checks accepted. All payments must be in the form of cash (exact change), Money Order or a Cashier's Check. VISA, Discover or MasterCard payments may be accepted **on Traffic and District cases only** via: www.alapay.com or telephone at 1-877-252-7294 (no partial payments accepted/must pay in full when paying with a credit/debit card). Money Orders or Cashier's Check (full or partial payments) may be mailed to P.O. Box 668, Decatur, AL 35602 (Attention: "District Court" for a misdemeanor OR "Circuit Court" for a felony case). The case number **MUST** be noted on the Money Order/Cashier's Check or your payment will be returned. Bring your receipt to the PTIP Office, immediately, after making a payment.

Your case will be reviewed every month to determine your progress and continued eligibility for this program. The term of the program is specified in your Agreement. Please do not ask for an early release.