

MORGAN COUNTY DISTRICT ATTORNEY'S OFFICE  
8<sup>TH</sup> Judicial Circuit

PRETRIAL INTERVENTION PROGRAM (PTIP)

**MONTHLY MONITORING INSTRUCTIONS**

Monthly monitoring dates are as scheduled below, beginning at 8:30AM until 4:00PM. Closed for lunch from 12:00PM to 1:00PM. YOU ARE REQUIRED TO APPEAR ON ONE OF THE FOLLOWING MONITORING DATES EACH MONTH. YOU ARE REQUIRED TO APPEAR FOR MONTHLY DRUG SCREENS, as your color is called. Please do not call the office on Monitoring dates. Arrangements must be made for children. You must wear a mask and social distance. If the Courthouse is closed due to inclement weather conditions or any other unforeseen circumstance, you are to report the next business day the Courthouse is open. For Courthouse closings, check the Morgan County Website at: <http://www.co.morgan.al.us/>.

**Monitoring Dates for 2022**

January 3 <sup>rd</sup> , 4 <sup>th</sup> & 5 <sup>th</sup>	April 1 <sup>st</sup> , 4 <sup>th</sup> & 5 <sup>th</sup>	July 1 <sup>st</sup> , 5 <sup>th</sup> & 6 <sup>th</sup>	October 3 <sup>rd</sup> , 4 <sup>th</sup> & 5 <sup>th</sup>
February 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>	May 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>	August 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>	November 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>
March 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>	June 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>	September 1 <sup>st</sup> , 2 <sup>nd</sup> & 6 <sup>th</sup>	December 1 <sup>st</sup> , 2 <sup>nd</sup> & 5 <sup>th</sup>

**Monitoring Dates for 2023**

January 3 <sup>rd</sup> , 4 <sup>th</sup> & 5 <sup>th</sup>	April 3 <sup>rd</sup> , 4 <sup>th</sup> & 5 <sup>th</sup>	July 5 <sup>th</sup> , 6 <sup>th</sup> & 7 <sup>th</sup>	October 2 <sup>nd</sup> , 3 <sup>rd</sup> & 4 <sup>th</sup>
February 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>	May 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>	August 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>	November 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup>
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**State Holidays and Observances**

January - New Year's Day &  
Martin Luther King/Robert E. Lee Day  
February - President's Day  
April - Good Friday & Confederate Memorial Day

May - Memorial Day  
June - Jefferson Davis' Birthday  
July - Independence Day  
September - Labor Day

October - Columbus Day  
November - Veterans Day &  
Thanksgiving Day (Th&Fr)  
December - Christmas Eve & Day

**PAYMENT INSTRUCTIONS FOR COURT COSTS / RESTITUTION**

Court Costs and Restitution payments **MUST** be made every month, per your program agreement. Payments are made at the Clerk's Office PRIOR to reporting to this office every month. If your case number begins with "CC", "DC" or "TR", you will make your payments at the Circuit Clerk's Office located on the 4th floor. The Clerk's Office is open 8:00AM to 4:30PM, Monday-Friday. No Personal Checks accepted. All payments must be in the form of cash (exact change), Money Order or a Cashier's Check. VISA, Discover or MasterCard payments may be accepted **on Traffic and District cases only** via: [www.alapay.com](http://www.alapay.com) or telephone at 1-877-252-7294 (no partial payments accepted/must pay in full when paying with a credit/debit card). Money Orders or Cashier's Check (full or partial payments) may be mailed to P.O. Box 668, Decatur, AL 35602 (Attention: "District Court" for a misdemeanor OR "Circuit Court" for a felony case). The case number **MUST** be noted on the Money Order/Cashier's Check or your payment will be returned. Print your name, clearly, on the Money Order/Cashier's Check. Bring your receipt to the PTIP Office, immediately, after making a payment.

**Your case will be reviewed every month to determine your progress and continued eligibility for this program. Should you fail to appear for Monitoring, fail to appear for drug screens, submit a positive drug screen, fail to make timely payment(s), fail to attend/pay/complete classes and/or counseling, and/or obtain a new arrest, etc., your case will be recommended for termination from the program.**